



**HOUSING AND COMMUNITY IMPROVEMENT
COMMISSION**
HOUSING AND NEIGHBORHOOD SERVICES - 210 W. MAIN STREET
MONDAY, OCTOBER 24, 2022 AT 6:00 PM

AMENDED AGENDA

CALL TO ORDER

AGENDA ITEMS

Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

1. Minutes of August 29, 2022 HCIC Meeting
2. Required Open Meetings Training Video Certification Status Update
3. Review of Upcoming Public Hearing Process in February

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

The Grand Prairie Housing and Neighborhood Services is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8040 or email (lr Brooks@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Housing and Community Improvement Commission agenda was prepared and posted October 21, 2022.

A handwritten signature in cursive script that reads "Lorette Brooks".

Lorette Brooks, Executive Assistant



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/24/2022

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Minutes of August 29, 2022 HCIC Meeting

RECOMMENDED ACTION: Approve

Minutes of Meeting
HOUSING AND COMMUNITY IMPROVEMENT COMMISSION
Grand Prairie, Texas 75050
August 29, 2022

The Housing and Community Improvement Commission (HCIC) of the City of Grand Prairiemet on Monday, August 29, 2022. The meeting was held at Grand Prairie Housing and Neighborhood Services, 210 W. Main Street, Grand Prairie, Texas. The following persons were in attendance:

BOARD MEMBERS PRESENT:

Kevin Toth Commissioner
Leon Dudley, Commissioner
Edwards, Commissioner
Brandie King, Commissioner
Madiola Harper, Commissioner
Susan Au, Commissioner

CITY STAFF PRESENT:

Esther Coleman, Executive Director
Patrick Cornelius, Housing and
Neighborhood Services Manager
Lolette Brooks, Administrative
Supervisor

BOARD MEMBERS ABSENT:

None

OTHERS PRESENT:

None

I. CALL TO ORDER

The Housing Director, Esther Coleman, called the meeting to order at 6:09 pm and suggested that the board opens with voting for the board Chairman and Vice-Chairman. Commissioner Kevin Toth volunteered to act as the board Chairman. Director, Esther Coleman asked if any other members wanted to volunteer as Chairman, but no one volunteered so all members agreed to appoint Commissioner Toth as board Chairman. Housing Director, Esther Coleman opened the floor for volunteers as Vice-Chairman. Chair Toth suggested Commissioner Brandie King as Vice-Chairman. No other members volunteered, and all agreed to appoint Brandie King as Vice-Chairman.

II. APPROVAL OF MINUTES

Chairman Toth moved to approve the prior meeting notes and Commissioners Edward and Dudley 2nd the motion to approve.

III. REVIEW PROGRAM YEAR 2022 C.D.B.G. AND HOME BUDGET

Commissioner Dudley asked to confirm what the perimeters were for the Public Service Agents to qualify for the CDBG funding. Housing and Neighborhood Manager, Patrick Cornelius, explained some of the main qualifications for the PSAs to qualify for grant funding. Chairman Toth asked if there is a chance to eliminate any PSA that does not qualify for funding during the next submission period. Mr. Cornelius explained that it may be possible to have 2 separate lists of PSAs to have on record of which agents do and do not meet the qualifying criteria. Commissioner Au asked if funding for sidewalks were for maintenance or building of sidewalks. Mr. Cornelius advised that most of the funding goes toward

the repairs of sideways and curb cuts in front of low-moderate income schools and we have not had any push back from H.U.D. because of any language submission. Commissioner Harper asked what avenues are used for advertisement of the programs and the benefits they offer. Mr. Cornelius advised we use the water department and churches. Commissioner Harper asked if the Commissioners could suggest new agenda items for upcoming meeting agendas. Mr. Cornelius confirmed that they could be added to the meeting and suggested submitting the request(s) to the Administrative Supervisor, Lolette Brooks.

IV. REQUIRED OPEN MEETINGS TRAINING VIDEO CERTIFICATION STATUS UPDATE

Ms. Brooks confirmed that she received the training certificate for Commissioner Harper and Commissioner Au and now all board members certificates are on file.

V. ADJOURMENT

There was no further business, so Chairman Toth adjourned the meeting at 6:41 p.m.

X

Lolette Brooks
Administrative Supervisor

X

Kevin Toth
H.C.I.C Chairman



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/24/2022

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Required Open Meetings Training Video Certification Status Update

RECOMMENDED ACTION:



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 10/24/2022

REQUESTER: Patrick Cornelius

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Review of Upcoming Public Hearing Process in February

RECOMMENDED ACTION:
